

Keeping your information secure and private is a top priority for us. The core conversion process will not compromise your safety or the safety of your information in any way. However, we would like to take this opportunity to remind you of these online security tips that can continue to keep your information secure:

- 1. Use strong passwords for all of your accounts.** A strong password (one that is not easily guessed by a human or computer) will have 8 or more characters, including letters, numbers, and symbols. Make sure to use different user names and passwords for your financial accounts, and for any other sites you use online.
- 2. Don't respond to emails that claim to be from the bank (or any other company) requesting your account details.** No bank is likely to approach you via email to ask for personal information.
- 3. Be wary of email attachments and free software from unknown sources.** You could end up exposing your computer (and the information on it) to online fraud and theft.
- 4. Be careful about what (and where) you click online.** Look for security-enabled website addresses that start with "https:" (the extra "s" indicates security). These sites take extra measures to help secure your information. Keep in mind that links you receive in emails or in messages on social networking sites can be harmful or fraudulent, even if they appear to come from friends. Requests for personal information or a call for immediate action are almost always a scam. If you suspect the link might give you a virus or steal personal data, don't click on it. Talk to the sender directly and make sure it came from them.
- 5. Secure your smartphone with a screen lock.** Many mobile devices give you the option of locking your screen with a password, helping you keep the data on your smartphone secure.
- 6. Keep sensitive personal information and bank account numbers and passwords off your phone.** Some banks offer secure mobile access without having to expose your account information or passwords.
- 7. Keep your computer operating system, your internet browser and your mobile device software up-to-date with the latest security patches.** For mobile devices, this may require syncing with your computer. Also, be sure to use anti-virus and anti-spyware software; they help find and remove viruses and spyware that can steal your information.

We feel that by following these online security tips, you can help protect your personal information and help prevent it from getting into the wrong hands. If you suspect information related to your bank account has been compromised, contact us immediately for assistance addressing the issue.